

**The Wounded Heart Ministry, Inc.**  
**5600 Cannonero Drive**  
**Alpharetta, GA 30005**  
**770-778-7266**

The Wounded Heart Ministry provides Spirit-filled, Biblical counseling at affordable rates for individuals and couples. Counseling is a cooperative venture with responsibility resting on both the counselor and the client. To enable us to work more effectively together, I ask that you carefully read the information below.

**CONFIDENTIALITY**

- All communication between client and counselor are confidential.
- I am required by law to report suspected child abuse, elder abuse, suicide threats, and homicide threats.
- Periodically I may receive supervision and consult other professionals regarding specific cases. Last names are withheld to keep confidentiality.
- Be informed that I will not testify in court regarding you or your case.

**FEES**

- WHM is a 501C3 ministry, all payments received are tax deductible. A statement will be mailed to you at the first of the year for tax purposes.
- A client may elect to file an insurance claim with their insurance company. An insurance statement is available by request.
- The fee for a one hour session is \$125.00.
- The fee for a one hour and a half session is \$190.00
- The fee for a two-hour session is \$250.00

**CANCELLATION OF APPOINTMENTS**

- If you must cancel an appointment, please phone as soon as possible.
- A charge of the session will be due for the time lost if the cancellation is not received at least 24 hours prior to the appointment time.

**TELEPHONE CALLS**

- Should you need to make contact the voice mail service is available to receive your calls. Messages are checked regularly.
- Please limit your calls to normal business hours, Monday through Friday. Calls after hours and weekends are for emergency use only.
- Phone calls should be limited to 10-15 minutes. Otherwise, a regular counseling fee must be charged.
- Please understand I receive many calls daily and spend a great deal of time returning calls in the order they are received. Feel free to call again if your call is not returned within 3-4 days.

**Date:** \_\_\_\_\_ **Client Signature:** \_\_\_\_\_